

TCWBPO - SCRIP POLICIES AND PROCEDURES

1. Each family must have a Registration Form on file with the Scrip Coordinator prior to placing their first order. The disclaimer sections must be signed.
2. Go to MyScripWallet.com and download the icon to enroll and set up PrestoPay for payment. Our organization's enrollment code is 4B6EACC128L14. You may order Physical Gift Cards, eGift Cards or Reload Your Gift Card previously purchased from Scrip. Full program information can be found on <http://www.shopwithscrip.com>. If you have any questions on how to complete your order, please email the Scrip Coordinator, Christine Rueckert at tinkpepper@hotmail.com.
3. After family orders are placed, a group order will be entered by the Scrip Coordinator on a determined date. Families will be notified when orders are available and pickup will be arranged. Only persons authorized on the Registration Form can pick up orders and may be asked to show photo ID.
4. A "Non-Sufficient Fund" charge of \$30 will be assessed to any family whose PrestoPay order is returned by the bank. If the order has processed the family will be responsible for the face value of the order and the NSF fee. Family will not be allowed to pick up orders or place any new orders until the \$30 NSF fee is paid and face value of the order is paid.
5. Proceeds from the SCRIP fundraiser will be split 25% to the band program and 75% to the family's account. Funds in the family's account may be used for the following purposes with Band Director approval:
 - a. Private or small group music lessons outside of school.
 - b. Band trips administered by the Band Director
 - c. Spiritwear purchases through the TCWBPO
 - d. Special band events
 - e. Instrument accessories (reeds, mouthpiece, etc.)
 - f. Cash rebates or other purposes as approved by the Band Director
6. All proceeds from the Scrip fundraiser will be accounted for by the Scrip Committee and/or the TCWBPO treasurer.
7. The gift cards are just like cash. TCAPS and the TCWBPO will not be responsible for any gift cards that are lost, stolen, or misplaced.
8. Once a student leaves the band program, funds remaining in their student account may be withdrawn, transferred to another student's account or donated to the TCWBPO. If designation has not been made by the start of the school year following graduation or exit from the band program, all funds will be donated to the TCWBPO.
9. Families are welcome to remain in the Scrip program after your student graduates. 100% of earned rebates will be donated to the TCWBPO and a tax receipt will be provided at years' end. While in the band program, **your purchase is not tax deductible** because you receive goods or services as the same value as your payment.

